

BREYER STATE UNIVERSITY

Course Catalog

Spring 2003

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Breyer State University offers *two different types* of Degree and Certificate Programs: Degrees and Certificates by Experiential Learning/Life Credits, and Online Degree and Online Certificate Programs. Tuition and fee schedules for both types of programs are provided below.

Tuition & Fees

Degree & Certificate Programs via Experiential Learning and Life Experiences

Processing/Assessment Fee:	\$50
Associates Degree:	\$1,250
Bachelors Degree:	\$1,800
Masters Degree:	\$2,100
Doctorates Degree:	\$2,700
Combined Bachelor/Masters:	\$3,500 (discounted \$400.00)
Combined Masters/Ph.D Program:	\$4,400 (discounted \$400.00)
Certificate Courses:	\$900

The above fees are scheduled for the year 2003. Fees are subject to change as determined by the University. However, those enrolled in a degree program **will maintain the fee posted** on the date of their official enrollment. Official enrollment requires a tuition payment and the admission fee.

IMPORTANT: the above fees are for Experiential Degree and Experiential Certificate Programs only. Fees for "online degree" programs are below.

Tuition and Fees

ONLINE DEGREE PROGRAMS

Associate & Bachelors Degrees - \$350.00 per course

Masters and PhD/Doctorate Degrees - \$425.00 per course

**BREYER STATE UNIVERSITY
IS AN AFFILIATE OF ST. REGIS UNIVERSITY,
which is Accredited by the National Board of Education, Inc,
and fully recognized by the Division of Accreditation,
Republic of Liberia.**

All Degrees will be granted by
Breyer State University & St. Regis University.

Our affiliation status with St. Regis University means your degree is conferred with an accreditation by the National Board of Education, Inc. This board is approved by a Department of Education Ministry. Our students are able to get an official letter

from an approved agency, attesting to the degree equivalent to a US Regionally Accredited Degree. Also, our students from outside the USA are able to obtain an Apostille letter, which is often necessary to have their degree validated as legal in other countries.

At the time of graduation from Breyer State University, there is a one-time graduation fee (which is in addition to the above quoted tuition fee for the degree). This graduation fee covers the students' graduation and degree conferral from Breyer State University, as an affiliate of St. Regis University. Your official records, transcripts will always remain on file with Breyer State University, as well as St. Regis University. By graduating from Breyer State University, as an affiliate of St. Regis University, our graduates enjoy the benefits of the accreditation from the National Board of Education Inc. We are one of very few schools offering distance education and online education that is able to confer degrees with this level of accreditation. This is a wonderful benefit to our students. We highly encourage you to please review all information regarding our affiliate status with St. Regis University, and the tremendous benefits to you.

The one-time graduation fees are:

- \$ 225.00 - US Certificates
- \$ 300.00 - US Associate Degree
- \$ 450.00 - US Bachelors Degree
- \$ 550.00 - US Masters Degree
- \$ 650.00 - US Doctorate/PhD Degrees

This fee is payable at the time of graduation.

Tuition Reimbursement Policy

Refunds are granted in accordance with the refund policy listed herein. The school shall issue a refund via postal mail to the applicant as outlined herein within thirty (30) days of receipt of the Signed Notice of Cancellation Form.

Cancellation

The applicant must submit a signed "Notice of Cancellation Form" as described herein by postal mail or fax. An established link to a printable Notice of Cancellation Form is located in the classroom which may be accessed with the user name and password issued to the applicant after tuition is paid to the School.

Postal Mail Address:

Breyer State University
P.O. Box 1144
Kamiah, Idaho 83536

NOTE: the marked date as placed on the envelope by the post office shall be the established date of notice.

Fax Number: 208-935-0392

Refunds

Pursuant the refund schedule listed below, the time shall commence from the date in which the applicant was issued a user name and password by the School.

- 100% refund - 1st through the 15th day
- 50% refund - 16th through the 30th day
- 0% refund - After 30 days

Please note: "days" are calendar days.

Fee

Applicant understands that the fifty dollar (\$50.00) processing fee required prior to the initial assessment is a non-refundable fee.

Payment Plan Option

For Programs by Experiential Learning

Breyer State University offers a payment plan option for those interested students. This is an interest free plan. Your \$50.00 assessment/processing fee is due at the time of enrollment. Your tuition is due at the time you elect to proceed with your program of study (following receipt of your initial evaluation, and prior to beginning your Life Assessment Profile). Our interest free pay plan allows you to pay one-half of the cost of your tuition at the time of enrollment, with the balance due at the time of graduation. There is no interest charged. The balance of your total tuition cost is due at the time of your graduation.

Payment

For Online Degree Programs

Online degree programs, online certificate programs and continuing education courses are priced "per course." Course prices are found on the specific website pages detailing degrees, certificates and continuing education courses. To enroll in a course, students must pay for the course in full. Upon receipt of payment, students are provided with a unique password to enter the virtual classrooms. We accept all major credit cards via our online credit card server, and we accept personal checks and money orders.

Breyer State University is an Accredited member of**The Central States Consortium of Colleges and Schools**

We are pleased to announce that Breyer State University has been granted institutional accreditation by the Central States Consortium of Colleges and Schools. This accreditation means that after a comprehensive review of all standards, by an outside team of surveyors, Breyer State University was found to be in full compliance. Institutional approval means that all curriculums, programs, and courses are accredited. Breyer State University received a 5-year accreditation, until 2007.

BREYER STATE UNIVERSITY IS ALSO AN ACCREDITED MEMBER OF**Accreditation Governing Commission-USA**

We are pleased to be a fully accredited member of the Accreditation Governing Commission-USA.

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Information about The Central States Consortium of Colleges and Schools**CENTRAL STATES CONSORTIUM OF COLLEGES & SCHOOLS**

The Central States Consortium of Colleges & Schools (CSCCS) was created to develop, publish, and provide for high quality standards for the accreditation of bona fide institutions providing a non-traditional approach to secondary education. The CSCCS is dedicated to the process of institutional accreditation and works with candidate organizations to fulfill the requirements of the standards for accreditation. Standards have been developed, based on extensive research and current trends related to non-traditional educational institutions. An advisory board of professionals oversees the process of development and accreditation review of candidate institutions. Accreditation surveyors are independent contractors who. A pool of qualified surveyors is maintained and a team of surveyors conducts each institutional review.

The CSCCS is not an accrediting agency approved by the U.S. Department of Education. Such approval is a voluntary process, and in fact, the U.S. Department of Education states that accreditation itself is a voluntary process. There is no mandate by law for a School, College or University to be accredited. Many very good schools are not accredited. Also, each accreditor has their own unique standards and thus there is no national consistency in institutional accreditation. Again, accreditation is strictly a voluntary option in the United States and many high quality, legitimate and legal College and Universities and other institutions of secondary education operate today without accreditation.

OBJECTIVES

- To provide a bona fide accreditation of quality higher education institutions that are committed to offering innovative and non-traditional curriculums and programs.
- To develop standards that guide petitioning institutions in meeting quality standards that are applicable to innovative, non-traditional curriculums and programs.
- To establish the standards for evaluation that insures quality education and consumer protection of accredited affiliates.

- To convene a board of professionals who have education/experience in academia, as well as in specific specialties that are multi dimensional and provide for consistency and appropriateness in the accreditation process.
- To offer education and consultation for petitioning institutions who are seeking a bona fide accreditation.
- To uphold the developed and agreed upon standards for accreditation.
- To disseminate information to prospective students considering an accredited institution of the Association.
- To provide for a safe degree of consumer protection for students enrolled in an accredited institution of the Association.
- To provide a means to re-evaluate standards, and revise standards on an ongoing basis to insure the overall mission of the Association. The CSCCS has developed high level, quality standards that provide for a comprehensive review of a school or institutions structure, processes, and outcomes, related to the overall quality of curriculums as well as the administration of the institutions. Accreditation standards are developed for all of the following major categories:
 - The Institution- Structure and Process
 - Administration
 - Faculty
 - Curriculums
 - Learning Outcomes Assessment
 - Undergraduate Programs
 - Graduate Programs
 - Record Keeping
 - Credits- Transfers and Acceptance
 - Policies
 - Tuition Refunds
 - Financial Viability
 - Ownership
 - Dispute Resolution
 - New Programs and Curriculums

Each of these categories provides for a comprehensive set of standards by which institutions may be evaluated against. All of the defined standards must be met in order for an institution to be considered for accreditation by the CSCCS. Accreditation is for a five year period, after which, institutions may elect to have a re-accreditation review completed.

FAQ's:

1. Will "employers" accept degrees which are accredited by an accreditor not recognized the U.S. Department of Education.?

Response: Each employer has its prerogative as to what types of educational credentials it will or will not accept for each particular job or position. Employers basically have a right to define qualifications for jobs. There is no simple, straight-forward answer to this question. If there is a concern as to whether a current employer will accept or not accept such degrees, the student or prospective student should approach the employer about this issue or concern. It has been well documented by hundreds of non-accredited institutions, that many employers are concerned with learning that has occurred, rather than whether the particular school was accredited by an accreditor approved by the U.S. Department of Education. It is well known that many professionals have attained high level positions within organizations, including faculty positions in Colleges and Universities while having achieved a degree or degrees from non-accredited schools and colleges.

2. If a school or college that I attend is accredited by the CSCCS, is my degree considered "legal"?

Response: The CSCCS only confers accreditation upon schools and colleges which are legal entities in the continental United States. Accreditation is not considered for any institution that might be operating outside of legal standards or operating as a diploma mill.

3. Does an "accredited" degree guarantee that I will have a great learning experience in my program?

Response: No. Accreditation does not guarantee learning. Learning is an individual experience and the outcomes of the process are varied and individual. CSCCS accreditation does not guarantee a particular level of learning. Rather, CSCCS provides accreditation to those institutions that have proven they meet high level standards for offering a well structured,

bona fide, and quality program of education.

4. My state requires that I pass an exam and obtain a state license to practice my desired profession. Will a degree that is accredited by an accreditor that does not have approval by the U.S. Department of Education, be acceptable as meeting the requirements for licensing or taking a licensing examination?

Response: This question can only be answered individually by the States themselves. Some States do accept a degree that is not recognized by the U.S. Department of Education as meeting the requirements for licensure or admittance to licensing examinations; and other States do not. It is up to each individual student or prospective student to contact their own state's licensing board and ascertain that information.

5. If I graduate with a degree that is not accredited by an accreditor recognized by the U.S. Department of Education, is my degree of "less" value or is it considered "substandard?"

Response: First, the U.S. Department of Education does NOT require accreditation of schools & colleges. The government has always made it clear that "accreditation" is a voluntary process, and is NOT mandated within the United States. Many well established, high quality schools and colleges are NOT accredited. The CSCCS believes that it provides a solid, quality-based composite of comprehensive standards by which schools or colleges can be evaluated against. While the accreditation is NOT approved by the U.S. Department of Education, the CSCCS believes that its standards are clear, concise, provide for consumer protection, and provide for the offering of bona fide curriculums, processes and structure for students of our accredited members to receive a good, quality education. By virtue of meeting our rigid standards, we believe our member schools and colleges offer degrees that are of high quality, and that the educational environment provides for quality learning to take place. Each individual has their own unique opinions when it comes to perceptions of the value of a particular education experience or program of instruction. This is true, regardless of the accreditation status of a school or college. Individuals are entitled to their own opinions. Although an individual opinion does NOT provide a consensus of the whole.

One way to ascertain potential "value" and recognition is to seek from schools & colleges information regarding their assessments of students satisfaction with the learning process and the outcomes of learning, the acceptance of graduates with non-accredited degrees, and the types of positions that graduates have achieved following their educational programs. Also, acceptance of a program is often conferred by the fact of employer tuition assistance for employees. A guarantee of success in one's chosen field of knowledge and study, is not a given, because of graduation from a certain program. One's success is rooted in much more than just the program of education they completed. Degree of success is not easily predicted, regardless of which program a person attended.

6. As a consumer investigating programs of education, can I obtain a copy of the standards that are used by the CSCCS to accredit institutions of secondary education?

Response: Yes. The CSCCS makes standards available for those interested in purchasing them..

BREYER STATE UNIVERSITY

"Innovation in Curriculum Design"

PRINTABLE FORM

REQUEST FOR EXPERIENTIAL CREDIT FOR COURSE EQUIVALENT

ONLINE DEGREE PROGRAMS

Last Name: _____ First: _____

Address: _____ City: _____ State: _____

Country: _____ Zip: _____ Phone:() _____

Email Address: _____

Check One: Currently Enrolled Student Not Enrolled

For Currently Enrolled Students:

Certificate Associate Degree Bachelors Degree Masters Degree

PhD Doctorate Other BSU Student # : _____

Date you are completing this request: _____

Please provide complete information below regarding the course you are requesting experiential credits for:

Degree Program offered by B.S.U: _____

Course Title: _____ Course # : _____

Course Semester Hours: _____ Course Instructor: _____

I. Provide a copy of your current job position vita resume. You must be able to demonstrate that your job description supports experiential skills/learning related to the course you are petitioning for credits.

II. If your current job/position does not support experiential skills/learning, then please provide an explanation of your past experiences which you believe qualify you for the equivalent learning/skills.

III. If you have completed any non-college courses/educational programs/seminars, that you believe are related to the course content, then you must provide copies of Certificates of Completion, or copies of official letters or other related documents supporting this completion.

- IV.** If you have published in the subject area of the course content, then please submit a copy of the article or the front pages of a book, demonstrating verification.
- V.** Provide a 2-3 paragraph abstract detailing your learning/skills/knowledge directly related to the course you are petitioning for credits. Please include the number of months/years that you have work/career/life experiences related to the course you are petitioning for experiential credits.
- VI.** You must list a minimum of three (3) skill sets and/or knowledge areas that you believe you have acquired equivalent knowledge/skills directly related to the course you are petitioning credits for.
- VII.** Provide a brief statement of any accomplishments you have achieved related to the course content.
- VIII.** Submit only **one** completed application per course that you are requesting evaluation for experiential credits. If you are requesting experiential credits for more than one course in a degree program, you must submit a completed application for each one, and pay the \$50.00 fee, per course request.

DIRECTIONS:

1. This form must be completed in its entirety in order to be processed.
2. The cost for evaluation for experiential credits is \$50.00. Payment must be made at the time of the submission. If a student is denied credits for the course due to a lack of verifiable experiences/knowledge, and/or skills, then the student will be refunded \$40.00. There is a \$10.00 non-refundable administrative fee for the review.
3. Payment may be made via personal checks or bank checks made payable to: Breyer State University, mailed to our main campus at P.O. Box 1144, Kamiah, Idaho 83536.
4. We also accept all major credit cards. You may use our online secure credit card server by accessing our website at <http://www.breyerstate.com/pay.htm> If you are paying by credit card via our secure server, then you may e-mail your application to adm@breyerstate.com, or fax it to: 208-935-0233.
5. The required content for I through VII above, must be typed/word processed. Handwritten submissions will not be reviewed.
6. Do not submit "portions" of your completed application for experiential credits. You must submit the entire application at one time. If you are applying for experiential credits for a course in a Masters level degree program, you must submit a copy of official transcripts verifying your award of a Bachelors Degree. If you are applying for experiential credits for a course in a PhD/Doctorate degree program, you must provide a copy of official transcripts verifying award of a Masters Degree. If you are not able to submit copies of transcripts with the application, then all committee approvals shall be contingent upon Breyer State University receiving such transcripts. If you have previously submitted copies of transcripts, prior to submission of this application, then you need not resubmit them.
7. Once your completed application and payment are received, you will receive a written decision via e-mail within 10 business days. If your application is accepted and you are a currently enrolled student at Breyer State University, then you will receive notice that you have been awarded semester hours of credits for the course you petitioned for. The course and credit hours awarded will be placed in your student file, and will appear on your official transcripts. Please note that semester credit hours are awarded for life experience courses and there are no letter grades given. Your transcript will reflect that you have "passed" the course and have received the total number of semester hours for the course.
8. You may contact the Dean of Students studean@breyerstate.com for questions or needed assistance.

PLEASE COMPLETE THE FOLLOWING VERIFICATION STATEMENT:

I, _____ hereby do agree that my application and all accompanying submissions are true as presented. I further agree that Breyer State University retains all rights to contact employers, education agencies/associations, to verify any of this submitted content. I fully understand that if I have falsified any information or provided intentional misleading information, then Breyer State University retains the right at any time to rescind any credits that have been awarded as a result of this application. My signature below verifies the truth of the content of my application and my voluntary willingness to accept the terms of this evaluation.

Signature/ Date

*** Note: if you are submitting your completed application by email file, you must type your full name in the signature area above, as well as the date. The presence of your typed name and the date of submission are provided by you as acceptance to the terms and conditions of this application.**

Business Administration and Management

Course Code	Course Title	Hours
ACT 110	Principles of Accounting I	8 hrs
ACT 140	Principles of Accounting II	8 hrs
ACT 180	Intermediate Accounting I	8 hrs
ACT 210	Principles of Accounting	5 hrs
ACT 211	Principles of Accounting I	5 hrs
ACT 212	Principles of Accounting	5 hrs
ACT 220	Principles of Accounting II	5 hrs
ACT 230	Intermediate Accounting II	8 hrs
ACT 250	Advanced Accounting	8 hrs
ACT 290	Auditing	8 hrs
ACT 300	Cost Accounting	5 hrs
ACT 310	Fund Accounting	8 hrs
ACT 350	Tax Accounting I	8 hrs
ACT 390	Tax Accounting II	8 hrs
ACT 470	Managerial Cost Accounting	8 hrs
ACT 480	Management Accounting Symposium	20 hrs
BUS 100	Introduction to Principles of Business	5 hrs
BUS 120	Business Communications	5 hrs
BUS 150	Bookkeeping	5 hrs
BUS 200	Business Law	5 hrs
BUS 201	Business Law	5 hrs
BUS 210	Human Resource Management	5 hrs
BUS 211	Managing Human Resources	5 hrs
BUS 380	Business Finance	5 hrs
BUS 381	Business Finance	5 hrs
BUS 400	Marketing	5 hrs
BUS 420	Strategic Planning	5 hrs
BUS 421	Strategic Planning	5 hrs
BUS 422	Strategic Planning	5 hrs
BUS 430	Business Concentration Symposium I	20 hrs
BUS 444	Business Law	8 hrs
BUS 445	Management Symposium I	30 hrs
BUS 447	Professional Ethics	8 hrs
BUS 460	Business Concentration Symposium II	20 hrs
BUS 465	Management Symposium II	30 hrs
BUS 490	Special Project Symposium	30 hrs

ECO 160	Economics	5 hrs
ECO 161	Principles of Economics	5 hrs
ECO 162	Principles of Economics	5 hrs
FIN 200	Investment Management	5 hrs
FIN 210	Lending and Loan Management	5 hrs
FIN 300	Banking Management	5 hrs
FIN 400	Financial Management Symposium I	30 hrs
FIN 450	Financial Management Symposium II	30 hrs
MNG 110	Principles of Management I	5 hrs
MNG 130	Principles of Business Management	5 hrs
MNG 131	Principles of Business Management	5 hrs
MNG 140	Management Theory I	5 hrs
MNG 220	Principles of Management II	5 hrs
MNG 222	Advanced Principles of Management	5 hrs
MNG 224	Advanced Principles of Management	5 hrs
MNG 250	Leadership Theory	5 hrs
MNG 251	Leadership Theory	5 hrs
MNG 260	Management and Teams	5 hrs
MNG 280	Management Symposium I	10 hrs
MNG 290	Management Symposium II	10 hrs
OPSY 250	Organizational Psychology	5 hrs

Graduate Courses - Business Administration and Management

Course Code	Course Title	Hours
ACT 500	Principles of Accounting	5 hrs
BUS 510	Business Ethics	5 hrs
BUS 511	Business Ethics	5 hrs
BUS 550	Business Finance	5 hrs
BUS 551	Business Finance	5 hrs
BUS 600	Advanced Strategic Management	5 hrs
BUS 602	Advanced Strategic Management	5 hrs
BUS 620	Managing Human Resources	5 hrs
BUS 630	Management of Teams	5 hrs
BUS 640	Business Statistics	5 hrs
BUS 641	Business Statistics	5 hrs
BUS 650	Taxation	5 hrs
BUS 651	Taxation	5 hrs

BUS 700	MBA Specialty Symposium	15 hrs
BUS 800	Doctoral Symposium	20 hrs
HR 600	Personnel Law	5 hrs
HR 620	Human Resources & Staffing	5 hrs
HR 630	Human Resource Management	5 hrs
HR 660	Training & Development	5 hrs
HR 700	Compensation & Benefits	5 hrs
HR 710	Human Resource Decision Making with HRIS	5 hrs
HR 740	Organizational Psychology & Behavior	5 hrs
HR 750	Labor Law	5 hrs
HR 770	Effective Management of Difficult Employees	5 hrs
HR 790	Strategic Human Resource Management Symposium	10 hrs
LDR 420	Principles of Adv Leadership I	5 hrs
LDR 425	Principles of Adv Leadership II	5 hrs
LDR 500	Leadership Theory	5 hrs
LDR 501	Leadership Theory	5 hrs
LDR 600	Leadership Symposium I	5 hrs
LDR 650	Leadership Symposium II	5 hrs
LDR 700	Leadership Graduate Project	15 hrs
MNG 410	Advanced Leadership Theory	5 hrs
MNG 411	Advanced Leadership Theory	5 hrs
MNG 430	Managing Teams	5 hrs
MNG 431	Managing Teams	5 hrs
OPSY 400	Organizational Psychology	5 hrs
OPSY 401	Organizational Psychology	5 hrs
OPSY 403	Organizational Psychology	5 hrs
PSY 500	Social Psychology	5 hrs
RES 500	Research Methods	5 hrs
RES 501	Research Methods	20 hrs

Nursing

Course Code	Course Title	Hours
NRS 500	Concepts & Roles- Advance Practice Nursing	6 hrs
NRS 501	Theoretical Concepts in Nursing Practice	6 hrs
NRS 502	Legal & Ethical Issues in Nursing Practice	6 hrs
NRS 503	Nursing Assessment Across the Life Span	6 hrs

NRS 504	Alternative Care Therapies	6 hrs
NRS 505	Spirituality in Nursing Practice	6 hrs
NRS 506	Nursing Research	6 hrs
NRS 600	Theories of Nursing Practice	6 hrs
NRS 650	Advanced Assessment	6 hrs
NRS 700	Health Care Law	6 hrs
NRS 725	Health Care Ethics	6 hrs
NRS 800	Natural Health Care	6 hrs
RES 502	Research Methods	10 hrs
NRS 850	Nursing Clinical Specialty Symposium I	10 hrs
NRS 900	Nursing Clinical Specialty Symposium II	10 hrs
NRS 925	Nursing Clinical Specialty Symposium III	10 hrs
NRS 950	Doctoral Project	20 hrs

Health Care Administration

Course Code	Course Title	Hours
BUS 601	Advanced Strategic Planning	6 hrs
HCA 725	Health Care Law	6 hrs
HCA 750	Health Care Ethics	6 hrs
HCA 800	Managed Care Symposium	10 hrs
HCA 850	Leadership Symposium	10 hrs
HCA 900	Human Resource Management Symposium	10 hrs
HCA 950	Doctoral Dissertation or Project	20 hrs
OPSY 402	Organizational Psychology	6 hrs
RES 504	Research Methods	10 hrs

Hotel / Restaurant Management

Course Code	Course Title	Hours
BUS 155	Bookkeeping for Hospitality Management	5 hrs
BUS 205	Food Service Management I	5 hrs
BUS 212	Managing Human Resources	5 hrs
BUS 305	Food Service Management II	5 hrs
BUS 390	Health and Regulations	5 hrs
BUS 405	Food Service Management III	5 hrs
BUS 455	Management Symposium I	30 hrs

BUS 475	Management Symposium II	30 hrs
HTL 200	Intro to Hotel Management	5 hrs
HTL 300	Hotel Management Operations	5 hrs
HTL 400	Advanced Hotel Management Operations	5 hrs
MNG 132	Principles of Business Management	5 hrs

Grief Counseling/Bereavement/Thanatology

Course Code	Course Title	Hours
GRF 150	Introduction to Death & Dying	6 hrs
GRF 200	Psychosocial Aspects of Death & Dying	6 hrs
GRF 220	Death & Dying I	10 hrs
GRF 225	Death & Dying II	10 hrs
GRF 300	Grief Counseling & Grief Therapy	6 hrs
GRF 350	End of Life Issues	6 hrs
GRF 400	Cultural Issues	6 hrs
GRF 425	Caring for the Dying & Bereaved	6 hrs
GRF 450	Children & Grief	6 hrs
GRF 475	Grief/Bereavement Symposium I	20 hrs
GRF 490	Grief/Bereavement Symposium II	20 hrs
GRF 500	Death & Dying I	5 hrs
GRF 550	Counseling the Dying Patient	5 hrs
GRF 600	Grief Counseling	5 hrs
GRF 625	Grief Therapy	5 hrs
GRF 650	Counseling Theories and Techniques	5 hrs
GRF 700	Counseling Groups	5 hrs
GRF 725	Near and After Death Experience	5 hrs
GRF 750	Counseling Children	5 hrs
GRF 800	Grief Counseling & Thanatology Symposium	10 hrs
PSY 200	General Psychology	6 hrs

Computer Science and Information Tech

Course Code	Course Title	Hours
CS 100	Information Technology Principles	5 hrs
CS 150	Management Information Systems	5 hrs
CS 180	Human Computer Interaction	5 hrs

CS 190	Programming Language Design Theory	5 hrs
CS 200	Database Management Systems	5 hrs
CS 250	Systems Analysis and Design	5 hrs
CS 280	Computer Systems Theory	5 hrs
CS 290	Operating Systems Concepts	5 hrs
CS 300	Networking and Telecommunications	5 hrs
CS 350	Software Engineering Principles	5 hrs
CS 360	Software and Systems Quality Assurance	5 hrs
CS 400	Artificial Intelligence Concepts	5 hrs
CS 450	Symposium I - Project Management Emphasis	30 hrs
CS 460	Symposium II - Applications Emphasis	30 hrs

Clinical Hypnotherapy

Course Code	Course Title	Hours
DCH 501	The use of Imagery in Hypnosis	5 hrs
DCH 502	The Subconscious Mind	5 hrs
DCH 503	Relaxation, Meditation & Affirmation Therapies	5 hrs
DCH 504	Advanced Hypnotherapy, Inductions and Trance	5 hrs
DCH 505	Ericksonian Hypnosis	5 hrs
DCH 506	Hypnotherapy in Pediatrics	5 hrs
DCH 507	Mental Health Matters	5 hrs
DCH 508	New Directions in Therapy	5 hrs
DCH 509	Regression Therapy	5 hrs
DCH 510	Doctoral Project	15 hrs
DCH 511	Law & Ethics in Clinical Hypnotherapy	5 hrs

Organizational Psychology

Course Code	Course Title	Hours
OPSY 404	Organizational Psychology	6 hrs
OPSY 450	Group Psychology	6 hrs
OPSY 500	Personnel Psychology	6 hrs
OPSY 520	Vocational Psychology	6 hrs
OPSY 600	Social Psychology Symposium I	10 hrs
OPSY 700	Leadership Symposium	10 hrs
OPSY 800	Consulting Symposium	10 hrs

OPSY 950	Doctoral Dissertation or Project	20 hrs
RES 503	Research Methods	10 hrs

Health Care Administration

Course Code	Course Title	Hours
HCA 140	Organizational Behavior	5 hrs
HCA 180	Managing in Health Care I	5 hrs
HCA 200	Managing in Health Care II	5 hrs
HCA 240	Health Care Economics	5 hrs
HCA 260	Health Care Finance	5 hrs
HCA 300	Managed Care in Health Delivery	6 hrs
HCA 330	Strategic Planning & Marketing	6 hrs
HCA 360	Health Care Ethics	6 hrs
HCA 380	Human Resource Management	5 hrs
HCA 420	Leadership Symposium in Health Care Administration	20 hrs
HCA 460	Independent Study Symposium	20 hrs
HCA 490	Independent Study Symposium- Health Law & Regulation	20 hrs
HCA 725	Health Care Law 6 hrs	6 hrs
HCA 750	Health Care Ethics	6 hrs
HCA 800	Managed Care Symposium	10 hrs
HCA 850	Leadership Symposium	10 hrs
HCA 900	Human Resource Management Symposium	10 hrs
HCA 950	Doctoral Dissertation or Project	20 hrs

Criminal Justice

Course Code	Course Title	Hours
CJ 100	Introduction to Criminal Justice	6 hrs
CJ 130	Law Enforcement in Criminal Justice	6 hrs
CJ 150	The American Court Systems	6 hrs
CJ 170	Corrections Theory & Systems	6 hrs
CJ 210	Criminal Behavior	6 hrs
CJ 225	Criminal Justice Information Systems	6 hrs
CJ 240	Juvenile Justice Systems	6 hrs
CJ 280	Liability & Career Issues in Criminal Justice	6 hrs
CJC 310	Correctional Strategies	10 hrs

CJC 345	Parole, Probation & Release Programs	10 hrs
CJC 365	Correctional Officers in America	10 hrs
CJC 425	Leadership Roles in Corrections	10 hrs
CJC 490	Corrections Symposium	20 hrs
CJE 310	Modern Policing	10 hrs
CJE 360	Criminal Investigation	10 hrs
CJE 390	Proactive Police Management	10 hrs
CJE 420	Methods of Crime Control	10 hrs
CJE 480	Policing/Enforcement Symposium	20 hrs
CJL 300	Laws of Evidence	10 hrs
CJL 335	Court Procedures & Constitutional Issues	10 hrs
CJL 370	Fundamentals of Criminal Law	10 hrs
CJL 440	Judicial Administration	10 hrs
CJL 485	Law/Court System Symposium	20 hrs

Metaphysics & Spiritual Counseling

Course Code	Course Title	Hours
SPC 110	Prayer & Meditation in Spiritual Counseling	6 hrs
SPC 160	Divine Communication & Guidance	6 hrs
SPC 220	Intuitive & Energy Healing	6 hrs
SPC 260	Abundance & Prosperity Counseling	6 hrs
SPC 310	Psychic Development	6 hrs
SPC 350	Angelology	6 hrs
SPC 400	Mediumship in Spiritual Counseling	6 hrs
SPC 510	The Chakras & Healing	10 hrs
SPC 580	The Science of Mind	20 hrs
SPC 600	Independent Study Project	30 hrs
SPC 700	Advanced Prayer & Healing Symposium	10 hrs
SPC 800	Advanced Spiritual Counseling Symposium	10 hrs
SPC 900	Doctoral Project	20 hrs

Case Management

Course Code	Course Title	Hours
CSM 500	The Case Management Process	5 hrs
CSM 510	Quality and Case Management	5 hrs

CSM 600	Managed Care	5 hrs
CSM 650	Utilization Management	5 hrs
CSM 700	Reimbursement Systems	5 hrs
CSM 725	Ambulatory Case Management	5 hrs
CSM 750	Clinical Practicum	10 hrs
CSM 800	Case Management Symposium	10 hrs

E-Business & Commerce

Course Code	Course Title	Hours
CS 195	Programming Language Design Theory	5 hrs
CS 220	Data Base Systems	5 hrs
EC 100	Electronic Commerce Foundation	5 hrs
EC 150	Object Oriented Technologies	5 hrs
EC 250	Distributed Systems	5 hrs
EC 270	Web Architecture	5 hrs
EC 280	Designing User Interface	5 hrs
EC 290	Interactive Multimedia Systems	5 hrs
EC 300	Internet Marketing	5 hrs
EC 310	Mobile Commerce	5 hrs
EC 340	Legal & Ethical Aspects of Computing	5 hrs
EC 360	Managing E-Commerce Projects	5 hrs
EC 450	E-Business/Commerce Symposium I	30 hrs
EC 490	E-Business/Commerce Symposium II	30 hrs